

Hospitality/refreshments

Qualification

Refreshment team members shall be on the electoral roll and/or worshipping regularly at church.

Administration

Hospitality/refreshments team are scheduled for duty on the Service Rota and will receive a message the week prior to their duty as a reminder.

They will be expected to input holidays and other events that mean that they will not be at church on a particular Sunday as soon as these dates are known to avoid clashes. It is the duty of the Hospitality/refreshments team that if they are on the rota for a particular day and they cannot make it, it is their responsibility to find a replacement.

Tasks - 9.00 am Service role at St. Peter's

- Arrive in good time to prepare the refreshments before the service begins
- Pray with team members
- As soon as the service is finished, bring in the laden trolley
- Serve refreshments
- Be aware of money, especially if left in open basket
- Smile and be polite
- After an appropriate time when everyone has been served and had time to consume their refreshments clear away any cups, plates etc. from the church without rushing anyone
- Carry out the washing up and prepare the trolley for the next service

Tasks - 10.30 am Service role at St. Peter's

- Arrive in good time, make sure that the trolley is ready, if not, then prepare the refreshments before the service begins
- Pray with team members
- As soon as the service is finished, bring in the laden trolley
- Serve refreshments
- Be aware of money, especially if left in open basket
- Smile and be polite
- After an appropriate time when everyone has been served and had time to consume their refreshments clear away any cups, plates etc. from the church without rushing anyone
- Carry out the washing up and prepare the trolley for the next service